



CHECKLIST

The Achieva Foundation is proud to partner with those who support our communities with resources such as financial literacy and education. Nonprofit organizations within the Achieva footprint are invited to apply for grant funding.

Please use the checklist below to help you prepare information for grant application.

Organization & Program Information

- ☐ Amount
- ☐ Donation (program/project title)
- ☐ Beneficiaries
- ☐ Description of program/project
- ☐ Date needed
- ☐ Number of people benefited
- ☐ Other funding sources
- ☐ Attachments
 - Board of Directors and Officers
 - Form W9
 - Most recent 990
 - IRS 501(c) 3 Determination Letter dated 9/14/2024 or earlier
 - Program/Project Budget
 - Operating Budget
- ☐ How will this donation be acknowledged?
- ☐ Provide additional information regarding your request
- ☐ Apply for grant funding using our [Community Organizations Form](#)

Contact

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