

Helpful Hints

- Always press each key firmly and press the # sign each time it is requested.
- You may interrupt instructions at any time by pressing keys for the option you want.
- If an account type has a decimal, press zero (0) for the decimal (ex. 1.2 = 102).
- When entering dollars and cents, enter the full amount without a decimal (Ex. \$5.00 = 500).
- Press the * sign to end a transaction or exit a menu at any time.
- Organization, business and trust accounts must enter the first 2 characters of the title on the account. Use a zero in place of a space or other special character.
- To make credit and other loan payments use the transfer funds option.

Use MoneyLine anytime to:

- Check balances
- Review recent activity
- Transfer funds
- Stop payment on a check
- And more!



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#0100 | 12.17

MoneyLine

24/7 Telephone Teller

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941.907.4040

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INITIAL SET-UP

If you are a first time MoneyLine caller, you will be prompted to enter your member number and press the # sign, then asked to enter the last 4 of your social security number followed by the # sign. You will then be prompted to enter first two letters of last name, # sign, and date of birth for authentication. Then you must select a 6 to 8 digit personal identification number (PIN) which cannot begin with (0). You will be asked to enter your PIN a second time for added security.

Organization, business and trust accounts must enter the first 2 characters of the title on the account. Use a zero in place of a space or other special character.

DIRECTIONS

Enter your **member number** (account number), the **first two letters** of your last name, followed by the **# sign**.

1. Inquiries

- Specific account info.....press **1**
- Account balancespress **2**
- Cleared checks, deposits, withdrawalspress **3**
- Loan information.....press **4**
- Interest/dividends.....press **5**
- Tax information.....press **6**

2. Transfer Funds

- To another one of your accounts..press **1**
- To another members account.....press **2**
- From a joint member's account...press **3**
- From a joint member's account to another joint member's account..press **4**

3. Other Services

- Change your PINpress **1**
- Stop payment on 1 or more checks.....press **2**

4. Enter a Different Member Number

5. Joint Member Inquiry

- Specific account informationpress **1**
- Specific check information.....press **2**
- Information on a range of checks.....press **3**
- Last 5 Checks clearedpress **4**
- Specific amount of a transaction.....press **5**
- Deposits madepress **6**
- Last 5 deposits.....press **7**
- Withdrawal information.....press **8**
- Last 5 withdrawals.....press **9**

6. Transfer to a Member Service Advisor

To make credit card and other loan payments use the Transfer Funds option